

Introduced by: Councilmember Dyballa

First Reading: July 24, 2019

Second Reading: July 31, 2019

Effective Date: July 31, 2019

**CITY OF TAKOMA PARK, MARYLAND
ORDINANCE NO. 2019-23**

FY 2020 BUDGET AMENDMENT NO. 1

WHEREAS, the Fiscal Year (FY) 2020 budget was adopted by the City Council on May 15, 2019; and

WHEREAS, since this date, certain expenditures originally anticipated to occur during FY 2019 were delayed, requiring modification to the FY 2020 budget; and

WHEREAS, the Flower Avenue Green Street project, requiring that \$172,592 in FY19 funds be carried over due to delay in providing the City match for Capital Equipment Expenditure; and

WHEREAS, the Flower Avenue Green Street project, requiring that \$312,099 in FY19 funds be carried over to the Transportation Grant Flower Ave Expenditure due to delay in construction; the WSSC Flower Avenue Expenditure will be increased by \$882,813; and

WHEREAS, the Sidewalk project totaling \$270,735 to provide fund for retainage of Lincoln Avenue (\$4,135) and due to delay in the sidewalk project for Glenside and Lincoln Avenue (\$266,000); and

WHEREAS, the Decorative Streetlights project in the amount of \$43,448 needs to be carried over due to delay in purchases of streetlights; and

WHEREAS, the Rear Elevator project in the amount of \$213,733 needs to be carried over due to the delay in upgrade of the Rear Elevator; and

WHEREAS, the FY20 budget for Leaf Vacuum is reduced \$30,000 due to the purchases occurring in FY19; and

WHEREAS, the Pedestrian Bridge project funds in the amount of \$30,000 need to be carried over due to the delay in refurbishment project for pedestrian bridge; and

WHEREAS, the funds for Police Renovation project in the amount of \$326,900 need to be carried over due to the delay in construction for space renovation; and

WHEREAS, the Public Arts project funds in the amount of \$25,680 need to be carried over due to delay in art projects for Summer 2019; and

- WHEREAS, the Community Grant funds in the amount of \$16,784 need to be carried over in order to address timing of funding for multiple Community Grant agreements; and
- WHEREAS, the Supplies funds for Solid Waste in the amount of \$18,184 need to be carried over due to the delay in purchase of sanitation supplies in the Solid Waste Division; and
- WHEREAS, the Miscellaneous Sustainability Contracted Projects funds in the amount of \$124,995 need to be carried over due to the delay in numerous sustainable projects; and
- WHEREAS, the Urban Forest Subcontract/Assistance funds in the amount of \$19,000 need to be carried forward to be used for urban forest assistance; and
- WHEREAS, the Arts Intern Salaries in the amount of \$9,350 is carried over due to the position being filled later in FY19 than anticipated; and
- WHEREAS, the Site Improvements-Planning funds in the amount of \$13,746 need to be carried over due to the delay in place making and streetscape improvement project; and
- WHEREAS, the Strategic Plan Implementation-Economic Development funds in the amount of \$12,000 need to be carried over due to the delay in implementation of Strategic Plan; and
- WHEREAS, the Public/Resource Guide Design-Economic Development funds in the amount of \$1,300 need to be carried over due to delay in development in design of resources guides; and
- WHEREAS, the Printing -Economic Development funds in the amount of \$2,000 need to be carried over due to delay in business resource guide printing and distribution; and
- WHEREAS, the Technical Assistance Supplies-Economic Development funds in the amount of \$1,000 needs to be carried over due to delay in development of technical assistance class material; and
- WHEREAS, the Conference-Economic Development funds in the amount of \$7,500 need to be carried over to be used in part for the International Economic Development Council Annual Conference; and
- WHEREAS, the Association Dues-Economic Development funds in the amount of \$1,355 need to be carried over unspent funds to provide for miscellaneous memberships; and
- WHEREAS, the Operating Supplies-Economic Development funds in the amount of \$4,000 need to be carried over due to the delay in purchases of operating supplies; and
- WHEREAS, the Vulnerability Assessment –IT Contracts funds in the amount of \$10,000 need to be carried over due to the delay of the Vulnerability Assessment project; and

WHEREAS, the unused budget for Montgomery County Processing Charges-Finance Contracts funds in the amount of \$14,600 need to be carried forward for County billing charges for Property Tax and Stormwater fee; and

WHEREAS, the unspent budget of the Socially Responsible Investment Assistance-Finance Contracts in the amount of \$5,000 needs to be carried over due to the delay in Socially Responsible Investment consultation; and

WHEREAS, the unspent budget of the Conference and Training-Finance in the amount of \$4,000 needs to be carried over for conferences and training due to staff turnover; and

WHEREAS, the budget for Lincoln Avenue Project in the amount of \$16,540 needs to be carried over due to the delay in Lincoln Avenue retainage project; and

WHEREAS, the budgeted revenues and expenditures for the retainage of Ethan Allen Avenue project in the Special Revenue Fund in the amount of \$112,961 need to be carried over due to the delay in retainage; and

WHEREAS, the various unspent funds in Cable Grant funds totaling \$165,700 for the purchase of Storage Furniture (\$1,600), Set Pieces and Graphics (\$2,500), Auditorium Digital Video (\$155,000), Digital Signage (\$4,000), Handheld Host Microphone (\$600) and Virtual Realty Equipment (\$2,000) need to be carried over due to the delay in Cable Grant purchases; and

WHEREAS, the budget for Library Construction Grant in the amount of \$145,000 needs to be carried over due to the delay in Library project; and

WHEREAS, the Provision for Allowance budget needs to be increased by \$19,000 due to the additional provision to allowance for doubtful accounts.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The Fiscal Year 2020 Budget is amended as follows:

General Fund Transfers

1. Transfer \$14,600 from 1130-61040, Contract, to account 1130-40700, Temporary Assistance Expenditures to help fund increased temporary staff expenditure.

General Fund – Expenditures

1. Appropriate \$14,600 to account 1130-61040, Contracts, to provide funds for property tax and Stormwater billing process by Montgomery County.
2. Appropriate \$5,000 to account 1130-70009, Investment Expenditures, to provide funds for Socially Responsible Investment consultation fee.

3. Appropriate \$2,000 to account 1130-70025, Conference, to provide funds for conference expenses.
4. Appropriate \$2,000 to account 1130-70050, Training, to provide funds for training expenses.
5. Appropriate \$10,000 to account 1150-61040, Contract, for covering the cost of Vulnerability Assessments.
6. Appropriate \$18,184 to account 3500-51000, Sanitation Supplies, to provide funds sanitation supplies.
7. Appropriate \$124,995 to account 3600-61040, Contract, to provide funds for numerous sustainability project implementations.
8. Appropriate \$19,000 to account 3800-61045, Subcontract, to provide funds for various contractual projects.
9. Appropriate \$9,350 to account 5700-40011, Intern Salary, to provide funds for intern salary of the Arts Division.
10. Appropriate \$13,746.21 to account 5400-53070, Site Improvement, to provide funds for place making and streetscape improvements.
11. Appropriate \$12,000 to account 5600-61040, Contracts, to provide funds for the implementation of the Strategic Plan.
12. Appropriate \$1,300 to account 5600-64010, Publicity, to provide funds for the design of the resource guides.
13. Appropriate \$2,000 to account 5600-65015, Printing, to provide funds for the business resource guide printing and distribution.
14. Appropriate \$1,000 to account 5600-70005, Miscellaneous, to provide funds for technical assistance class materials and meeting supplies.
15. Appropriate \$7,500 to account 5600-70025, Conference, to provide funds for attending the International Economic Development Conference.
16. Appropriate \$1,355 to account 5600-70035, Association Due, to provide funds for housing and non-profit developers membership fees.
17. Appropriate \$4,000 to account 6000-52000, Operating Supplies, to provide funds for operating supplies.
18. Appropriate \$19,000 to account 9000-71350, Provision for Allowance, to provide funds for allowance for doubtful accounts.
19. Appropriate \$16,784.12 to account 9000-71500, Community Grants, to provide funds for:
 - a. \$2,835 for agreement between the City and Carpe Diem Arts.
 - b. \$5,000 for agreement between the City and Gandhi Brigade, Inc.
 - c. \$1,743.45 for agreement between the City and Create Arts Center, Inc.
 - d. \$2,205.67 for agreement between the City and Docs in Progress, Inc.
 - e. \$5,000 for agreement between the City and Takoma Park Cooperative Nursery School.
20. Appropriate \$25,680 to account 9100-80000, Capital Equipment Expenditure, to provide funds for Public Arts projects.
21. Reduce \$30,000 to account 9100-80003, Equipment Reserve Expenditure, due to Leaf Collection Vacuum purchases in advance in Fiscal Year 2019.

22. Appropriate \$257,181 to account 9100-80003, Equipment Reserve Expenditure, to provide funds for:
 - a. \$43,448 for the decorative street lights.
 - b. \$213,733 for rear elevator upgrade.
23. Appropriate \$30,000 to account 9100-80008, Facility Maintenance Expenditure, to provide funds for pedestrian bridge refurbishment.
24. Appropriate \$326,900 to account 9100-80008, Facility Maintenance Expenditure, to provide funds for Police renovation project.
25. Appropriate \$270,735 to account 9100-80009, Sidewalks, to provide funds for:
 - a. \$4,135 for Lincoln Avenue Retainage.
 - b. \$266,600 for Glenside and Lincoln Avenue sidewalk projects.
26. Appropriate \$172,592 to account 9100-80010, Flower Avenue Green Street, to provide funding for completion of the Flower Avenue Street Project.

Special Revenue Fund – Revenue

1. Appropriate \$16,540 to 0010-39211, Safe Routes to School, to provide funding for Retainage of Lincoln Avenue Sidewalk.
2. Appropriate \$312,099 to 0010-39160, Transportation Grant (Flower Avenue), to provide funding for Flower Avenue construction project.
3. Appropriate \$882,813 to 0010-36930, WSSC Flower Avenue, to provide funding for Flower Avenue construction project.
4. Appropriate \$112,961 to 0010-39160, Transportation Grant (Ethan Allen), to provide funding for the Retainage of the Ethan Allen construction project.

Special Revenue Fund – Expenditures

1. Appropriate \$16,540 to 0010-0010-72110, Safe Routes to School, to provide funding for Retainage of Lincoln Avenue Sidewalk.
2. Appropriate \$312,099 to 0010-0010-68026, Transportation Grant (Flower Avenue), to provide funding for Flower Avenue construction project.
3. Appropriate \$882,813 to 0010-0010-80020, WSSC Flower Avenue, to provide funding for Flower Avenue construction project.
4. Appropriate \$112,961 to 0010-0010-68026, Transportation Grant (Ethan Allen), to provide funding for the Retainage of the Ethan Allen construction project.
5. Appropriate \$145,000 to 0010-0010-68057, Library-Maryland Capital Grant, to provide funding for Library construction.
6. Appropriate \$165,700 to account 0010-0010-72410, Cable Grant, to provide funds for:
 - a. \$1,600 for the purchase of Storage Furniture.
 - b. \$2,500 for the purchase of Set Pieces and Graphics.
 - c. \$155,000 for the purchase of Auditorium Digital Video & Touch Panel.
 - d. \$4,000 for the purchase of Digital Signage.

- e. \$600 for the purchase of Handheld Host Microphone.
- f. \$2,000 for the purchase of Virtual Realty Equipment.

SECTION 2. The City's Capital Improvement Program for FY 2020 shall be amended to reflect the aforementioned changes in the General Fund budget.

SECTION 3. This Ordinance shall become effective upon adoption.

Adopted this 31st day of July, 2019 by Roll-Call vote as follows:

AYE: Stewart, Kovar, Dyballa, Kostiuik, Seamens, Smith, Searcy

NAY: None

ABSTAIN: None

ABSENT: None